

Bellevue Christian School Board Meeting

6:00 p.m., Thursday, October 18, 2018

Clyde Hill LRC

Meeting Minutes

Board Members Present: Ruth Burnett, Kevin Dunning, Scott Lampe, Roxanne Kidd, Steve Sirich, Rich Begert, David Burnett, Josh Betts, Brock Weedman, Bill Cox, Annie Duncan, and Christine Satterlee

Board Members Absent: Kirsten Miller and Kelly Curran

Staff Members Present: Amanda Albright, Kirk Utzinger, Juliann Phillips, Blake DeYoung

Guests: John Norman

5:45 Gathering and Fellowship

6:00 General Meeting

Call to order

Ruth Burnett – Called to order at 6pm

Devotions

David Burnett – Prayer is a vital part in preparation for big undertakings. “Prayer Matters” from Gary Haugen. Our success and failures in all this could indeed rest on what we give to Him in prayer and ask for. We can’t just count on the great team we have, we need to count on God’s power in this amazing undertaking. (Community prayer is possibly being added as we go forward.)

Prayer

Ruth Burnett – Lead those present in prayer.

6:20 Approve minutes of September 20, 2018 – **Motion to Approve minutes. Motion Approved.**

6:25 Reports:

Juliann Phillips – Preschool – New Assistant Director, Joelle Lilleskare, this year. Great addition! This is Juliann’s 3rd year working with TFT. Working on getting licensed for full day at Three Points. After that, the fire marshall must visit to assess compliance. We have a lot of requests for full day here in the Three Points area. We hope to be licensed no later than next school year. Would love prayer that the process goes quickly and smoothly. Ruth has offered a letter from a Medina resident as she lives there if that would help the process. Full day preschool is coming up as there is an uptick in dual working households.

Kirk Utzinger – Advancement – The IA Team is changing. Holly’s last day is next Tuesday and Christina is headed out in January. Katie has taken over for Theresa. We’re working on Resource Dev& Fundraising, Admissions and Alumni Relations as well. Admissions is the biggest revenue maker. We have 265 open seats and that would up our intake of money. Amy Bruce aims to send care packages to seniors from last year and inviting them to current

homecoming. \$1.5M Revenue Goal and it's attainable. Working on a new way to reboot "Events in a box" without over taxing our team. (We passed out new informational packets to the Board at this time.) Marketing and communications are happening (see handout). We are about 90% through the rebranding of everything. (For more info, go here www.forwardinfaith2020.org.) We need the help of the board to bring action to this by engaging, advocating and connecting. (Copy of this presentation and progress report handed out.) The priorities for the back half of this year start with wanting to fill the classrooms. Ann is being contacted by new families a lot right now.

Rich Begert – Facilities – (Presentation) Thank you to John Norman as Project Manager for this. Clyde Hill approved unanimously of our plans. We need a definitive agreement with Sacred Heart. Need to reach an agreement with Bel Pres about their parking that they will lose. We will be putting in a DOAS system (Dedicated Outdoor Air Supply) with ceiling fans. This option is the best environmentally, healthier for people, and the best long-term cost saver. Admin offices that are year-round will have A/C.

Kevin Dunning – Head of School Report – We may have a solution for Biology. The 5 year projection breakdown in the finance section of our notes shows lower tuition increases each year than we anticipated. Only comparable school like us is King's that is somewhat in our financial neighborhood.

The calendar for 2019/2020 you see is not quite finalized.

Administrative Recommendations – Currently we have at least 2 students in the stage of questioning their gender. We care about our students and families. We need a board policy put in place for this. We have vetted this through the Trusteeship Committee and the Educational Leaders. The sooner we have something official from the board, the better.

7:45 Discussion

8:00 Action – **Motion to end and Approved at 9:15pm**

8:15 Executive Session

Upcoming Dates

Thursday, November 15, Board Meeting, 6:00 p.m.

Respectfully Submitted,

Rich Begert, Secretary

Ruth Burnett, President

