

Bellevue Christian School Board Meeting Minutes

6:00 pm, Thursday, October 19, 2017
Mack Elementary

Board Members Present: Rich Begert, David Burnett, Ruth Burnett, Bill Cox, Kelly Curran, Kevin Dunning, Roxanne Kidd, Scott Lampe, Steve Sirich, Brock Weedman

Board Members Absent: Diane Apol, Kirsten Miller

Staff Members Present: Sharon Jessup, Kirk Utzinger

Guests: Kim Jewett

Call to Order: Ruth Burnett called the meeting to order at 6:05

1. Devotions:

Steve Sirich gave the devotion: Luke 12 – do not be anxious

2. Minutes: Motion was made to approve the minutes of the September 21, 2017, Board Meeting.
Motion Passed.

3. Reports

Rich Begert – Facilities Committee

Rich gave a briefing on the most recent facilities update. He shared the most current rendering and explained the different views and plans presented. The project is planned in three phases on three levels which will include underground parking, a new gym, and theater. City building codes are being changed currently which may make our building process easier.

According to the city of Clyde Hill, our address will be changed to 1701 98th Ave NE.

Documents presented: Power Point, Architectural renderings

Kirk Utzinger – Advancement

Who is the team?

Admissions Coordinator – Ann Kats – the goal is to increase from 951 to 1,050 students, learning ways to attract and retain students, receives 4 inquiries a day

Alumni Relations/Receptionist – Olivia Hall – Begins employment on Monday, October 23rd

Events Manager – Christina Hernandez

Events Coordinator – Holly von Seggern

Development Coordinator – Theresa Larsen

Marketing/Spirit Store – Melody Brown

Marketing and Communications – Carolyn Goodwin

Chief Advancement Officer – Kirk Utzinger

Goals – 1000 alumni reached by Dec 30

Fundraising programs – Exceed more than 1.5M gross revenue this year

Acquiring Grants and Corporate Sponsorship Programs

Capital Campaign

Accomplishments from July – Oct 2017

- New Campus Signage
- District Office reception area was remodeled
- New work truck obtained through a grant
- Vehicle fleet branding has been revamped
- BCS App was rolled out for staff, teachers, parents, etc

Documents presented: Power Point and print out

Kevin Dunning – Superintendent Highlights

Updates – We are fully staffed with Joel Peterson and Olivia Hall just being hired

Discussions from Kevin’s report -

- We conducted an institutional wide Best Christian Workplace survey in order to determine how the staff feels about their work situation. A ten person committee met to go through the ten most dissatisfying things in the survey. Some of those items were past issues.
- We need to look at what we offer in the way of pregnancy leave – they have been using their accumulated vacation/sick time. In 2020, the law will require all businesses of a certain size, to allow 6 weeks of leave for family leave.
- Employees of BCS are required to send their children to BCS with no discount guaranteed. This is a policy that needs to be discussed by the Board at a later date.
- Jennifer Smith is doing very well in her new role as principal of Mack.
- Employee wages need to be looked at for non-certified people as we are needing to pay more in order to find qualified employees.
- The calendar for the 2018-19 school year is almost ready to be published on the website.

Education committee discussion – With Technology and TfT training for the faculty at an ongoing basis, it leaves little time for any of them to serve on the Ed Comm. We should look at policies on what the Ed Committee should be doing as they mostly heard reports last year. That plus curriculum reviews and controversies about literature could be covered by other groups or people. Kevin suggested it be reviewed for a year, maybe restructured. It was recommended that #2 of the recommendations below be removed and Kevin works with any issues that might arise. In order to make a policy change, the Board must wait a month to vote on it.

Documents presented: Report

Administrative Recommendations –

1. That the education committee review policy 3603 and relevant portions of section 7000 of the Board policy manual and make recommendations regarding the same no later than December 2018; and
- ~~2. That the regular work of the education committee be suspended until such times as those recommendations are adopted; and~~
3. That in the interim, the superintendent report to the Board and obtain its input on any issues that would normally be processed through the education committee.

Rationale: With the heavy emphasis on TfT and tech integration there is no available time for extensive curriculum review. The education committee spent most of last year listening to reports that could easily be directed to the administrative team. Curriculum should be determined primarily by what is considered to be best practice and our process should ensure the appropriate amount of input from the community.

Discussion – 2018-19 Tuition Increase –

A tuition increase number has not been determined but the approval from the Board of the increase does not require two meetings. One more good tuition increase is needed to meet salaries.
Board may approve the purchase of computers for 5th graders.

Action:

To be readdressed at the next meeting.

- 4. Meeting Adjourned:** Motion was made to adjourn.
Motion Passed. Meeting adjourned at 9:10 p.m.

Upcoming dates: November Board meeting will be on the 16th, 6:00 p.m.
The Board is invited to the All Staff Christmas Party at Matthews in
Woodinville, November 30th, 4:30-7:30 p.m.
Community Prayer meetings will be held at the Clyde Hill Campus Large
Conference Room from 7-8 PM on the following days:
October 23rd
November 27th
January 22nd
February 26th
April 23rd

Respectfully submitted,

Sharon Jessup on behalf of, Rich Begert, Secretary

Ruth Burnett, President